



SHPTA General Membership Meeting Minutes, October 2021

Date: October 14th, 2021 @ 6:30PM

Location: Virtual

6:33 Call to Order – Eve Yen

- In attendance - Lauren Stephenson, Allison Girvin, Charlotte Byers, Dayle Walters, Eve Yen, Jennifer Marks, Julie Schaar, Katherine Sullivan, Sandrita Castro, Sarah Chow, Sharada Hosur, Shilpa Schuettenhelm, Vanessa Chin, Suzanne Siebert, Tim Baynes, Jen Kavlakov, Tori Sylvers, Maarit Schroeder, Michelle Mansalino, Morgan Dye
- Proper notice was given and quorum present.

6:35PM Meeting Business - Eve Yen

6:36PM President's Report - Eve Yen

- Who we are - we are a nonprofit with 4 general membership meetings per year.
- Why we need you - supporting our students is a community effort and we all bring diverse talents.
- There will be a Q&A session at the end of the meeting.
- Review of Mission and Goals for the SHPTA
 - **Sharada motions to move the board to approve PTA Mission and Goals as presented.**
 - **Jennifer seconds this motion.**
 - **Motion carries and is approved.**
- SHPTA President, Eve Yen, outlined WSPTA Uniform Bylaws Article 5, Section 5A regarding the election of the Nominating Committee and asked for nominations (whether it be self-nomination or by another PTA member). Jennifer Marks self-nominated. Vanessa Chin self-nominated. Julie Schaar self-nominated. There were no other nominations and a voice vote was held. Jennifer Marks, Vanessa Chin, and Julie Schaar were unanimously elected to serve on the 2021/2022 Nominating Committee by voice vote. President Eve verified that the committee members are eligible to serve per the WAPTA Uniform Bylaws.
 - **Shilpa motions to approve the elected Nominating Committee.**
 - **Sardrita seconds this motion.**
 - **Motion carries and is approved.**
- Fundraiser was successful - over \$53,000 raised
 - Passive fundraising Amazon & Fred Meyer has raised \$300
- Upcoming Events
 - WA State PTA Legislative Assembly 10/22 - 10/23
 - Fall Family Event 10/28
 - Reflections art submissions 11/1
 - Scholastic Book Fair online 11/1 - 11/14

6:52PM - Secretary Report - Lauren Stephenson

- The June 2021 GMM minutes were presented and read aloud by Lauren. Minutes were approved and filed as presented.

6:57PM Treasurer Report - Shilpa Schuettenhelm

- Annual Report in full is located on the SHPTA Website.
- Fundraising net \$14.5K
- Most spent on staff and teacher support - \$13.7K
- Some big events - virtual bingo night, virtual cultural event
- Community Outreach - 6 food drives for the Issaquah Food Bank

- **7:00 Year End Financial Review - Katherine Sullivan**
 - All bank accounts reconciled, bank statements reviewed, receipts issued if requested. Overall, the financial records were in order and organized. One change was that all contracts need to be signed by two executive board members.
 - Approved as presented.

- Shilpa - What we plan to spend majority of funds on this school year - grants, art program, teacher and staff support.
 - Encouraging members to fill out survey to give opinions.
- Changes to budget presented by Shilpa.
 - **Julie motions to move the board to approve 2021-2022 Budget changes as presented.**
 - **Jennifer seconds this motion.**
 - **Motion carries and is approved.**

7:10PM Enrichment Grants - Jennifer Marks

- Enrichment Grant criteria reviewed.
 - White board replacement for 1st grade
 - Kelso's Choice - Video presentation by Ms. Schulenberg
 - Planting Bulbs/ Gardening - Video presentation by Ms. Grasso
 - A Color for Everyone - presented by Ms. Sylvers
 - Steel Pan Instruments - presented by Ms. Walters

7:36PM Principal Report - Tim Baynes

- Fundraising success for the fall fundraiser and thanks to the PTA!
- Covid mitigation - Goal = Maximize safety and keep students in school by minimizing transmission:
 - Mask wearing
 - Hand hygiene
 - Social distancing
 - School lunches:
 - 6 lunches
 - 9 recesses with designated zones
 - Walking routes
 - Facility cleaning, ventilation, etc.
- Students are doing a really nice job with the mitigation practices in place.
- Covid19 ISD dashboard review.

- Parents are taking covid protocols serious and keeping kids home when sick, etc.
- King County flow chart came out last week - Return to School Flow Chart review
- Test to Stay protocols reviewed - based on exposure at Sunny Hills only
 - Designed to keep students in school if exposed.
 - Rapid testing at home will only be accepted if administered by a testing provider.
- Julie Schaar asked about lower bike rack.
- Suzanne Siebert and Michelle Mansolino asked about replenishing library with new books.
- Shilpa discussed the Book Fair Scholastic dollars providing library books. Also talked about Gift a Book.

11:52AM Meeting Adjourned

Submitted by: Lauren Stephenson SHPTA Secretary 2021/2022

DRAFT